

FACULTY OF ECONOMICS LJUBLJANA

Facsimile Cover Sheet

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Message: To whom it may concerne,

Last Friday I had a telephone conversation with Ms. Lise Sharff. She told me she'll be absent this week but somebody in the office will deal with my problem.

I want to order 5 Shelly books System Analysis & Design, 3rd edition (ISBN 0789542668).

The invoice (proforma) and the books should be mailed to the following address:

Ekonomska fakulteta

CEK

Ms. Slavka Dolenc

Kardeljeva ploscad 17

1000 Ljubljana

Slovenia

Please make sure that the address is written in the given sequence.

As the fall semester is almost over, my students will use the book only in the following semester which starts in the middle of February. This means that the delivery of books is not urgent. They could be send by the 1st class mail. The invoice, however, should be with us as soon as possible so that we can proceede the payment immediatelly.

Please send the Instructors Resource Kit to the following address:

Prof. Dr Gortan Resinovic

Ekonomska fakulteta

Kardeljeva ploscad 17

1000 Ljubljana

Slovenia

as I want to get used to it before new semester started.

With best regards,

G. Resinovic

(I am including a copy of Ms. Sharff fax for reference)